



**SRI VENKATESWARA COLLEGE**

(University of Delhi)

Dhaura Kuan, New Delhi - 110 021



**Prof C. Sheela Reddy**  
Principal

E-mail : [principal@svc.ac.in](mailto:principal@svc.ac.in)

Off. : 011 - 2411 2196

Off. : 011 - 2411 8590

Fax : 011-2411 8535

Immediate/Out Today/Email/WhatsApp/

Ref No : SVC/Admn/2021/P/

5th June, 2021

**Guidelines regarding Open Book Examination June, 2021**

This is for information and necessary action by all concerned that in case of poor internet connectivity/any unforeseen technical glitches etc. the students are advised to submit his/her script beyond the specified time period (3 hr for writing the exam + 1 hr for downloading and uploading the script), students can submit the scripts on online portal with documentary evidence for which 60 min additional time will be given. If problem persists students can submit the scripts by email to the Nodal Officer ([nodalofficerobe@svc.ac.in](mailto:nodalofficerobe@svc.ac.in)) of the college/department (maximum time limit for email submission is 30 minutes).

However, all such cases (email submission and delayed submission after 3+1 hr) will be examined by the Review Committee, and these answer sheets shall be evaluated based on the decision of the Review. Students may note that all such delayed submission beyond 3+1 hr may cause delay in the declaration of result. For the PwD students the time of submission will be (4 hr for writing the exam + 1 hr for downloading and uploading the script), students can submit the scripts on an online portal with documentary evidence for which 60 min additional time will be given, or they can submit the scripts by email and email ID will be specified in due course of time.

For further details, all eligible students who are due to appear for Delhi University semester examinations, scheduled to be held from 7th June 2021, are requested to read University Guidelines dated 21st May 2021 and 1st June 2021 issued by the Dean (Examination), University of Delhi carefully. These guidelines are available on the college/University guidelines.

Further, they are requested to register themselves on Du exam portal (<https://obe.uod.ac.in>) immediately.

**Sd**  
**Prof C. Sheela Reddy**  
Principal

Copy forwarded for information and necessary action to:- Vice-Principal/Dr Nandita Narayanasamy, Nodal Officer Examinations/Teacher-in-Charge/Coordinators of the respective departments/Administrative Officer/Section Officers (Administration and Accounts)/Dealing Assistants/Hands (Administration & Accounts)/ All Concerned/Staff Notice Board /Students Notice Board/College Website/File.